

## PHYSICAL REPORTING OF AKTU COUNSELLING STUDENTS (2024-25)

Reporting Date: As per AKTU Schedule

Documents Required at the time of Reporting (Please carry originals with 02 photocopy sets)	
1.	Seat Allotment Letter for Physical Reporting
2.	Rank Letter of Entrance Examination (JEE-Main/CUET)
3.	High School (10th) Certificate
4.	Marks-sheet of Qualifying Exam (12th for B.Tech/B.Pharm-1stYr   Graduation for MBA,1 <sup>st</sup> -Yr  Diploma for B.Tech./B.Pharm.-Lateral / B.Tech-Working Professional)
5.	Transfer Certificate from Last attended institute
6.	Migration Certificate from Last attended Board/University - Not applicable to 12th pass-out from UP Board and Diploma pass-out from BTEUP
7.	Character Certificate from Last attended institute
8.	Medical/Fitness Certificate (as per UPTAC-2024 Information brochure)
9.	Gap Affidavit (if having any gap after passing qualifying examination)
10.	Reserved Category Certificate: SC/ST/OBC-NCL/GEN-EWS/PH/AF/FF/Rural weightage (EWS/OBC Certificate should be issued on or after 01/04/2024)
11.	Domicile Certificate for the candidates of UP, who have passed qualifying exam from other state
12.	Income Certificate [If seat allotted in Fee Waiver (FW) quota]
13.	Photocopy of Aadhaar Card
14.	Anti-Ragging Undertakings (Candidate & Parent)
15.	Passport size Photograph-04 Nos

### Note:

1. The physical reporting of the candidate is mandatory to confirm the admission. Without paying requisite fees, the physical reporting shall not be acceptable. If you fail to report physically to the college OR do not pay the requisite fees by the given dates, your admission will be treated as cancelled. Please refer to your seat allotment letter for important instructions. It is advised to print Seat allotment letter after 4th round result.
2. It is advised to arrange documents in the order (given above) in advance.
3. Before reporting, candidates are requested to ensure that they fulfill the eligibility criteria of the course.

For any questions or concerns, please contact our Admission Office on 08127100101, 08127100202, and 08127100303.