



**PRATIBIMBA (2022-23)**  
**GUIDELINES FOR ARTICLES IN COLLEGE MAGAZINE**

This is to inform all students of SGI that the college is in the process of bringing out a College Magazine for the academic session 2022-23. Those of you who are desirous of contributing to the publication of the College Magazine are requested to submit their write ups and articles on the following **email id:- sgimagazine@siet.in**

**Note:** The last date for article submission is **December 30, 2022.**

Given below are the guidelines which need to be followed while submitting the articles. Only those articles, which strictly follow the issued guidelines, will be accepted.

1. Topics for articles: Contributors can write articles on the **Theme: Indian thought and Culture in Contemporary Scenarios** in the following categories:
  - a. Current social issues related to specified theme.
  - b. Stories, Poetry, Prose and narratives.
  - c. Paintings/ water colour/ sketches/ photography/ doodling etc (pictures only).

**Note: Theme Description-**

- Sub Themes can include examples such as the usage of Indian Ayurveda in medicine, pharmacy, the ancient administration for current managerial roles, relevance of historic thoughts, values and ideas for legal understanding and formulation of laws.
- Students can write on the ancient teaching and education practices in the present tech scenario.
- Articles are welcome on Indian leaders, motivators who promoted Indian culture and thought through their writings, speeches across the globe.
- In addition, students can write on the foreign usage of the Indian thought and culture and how the West is adopting these ideologies in the 21<sup>st</sup> Century.

2. **Manuscripts:**

- a. No (repeat) articles on controversial/ sensitive topics will be entertained.
- b. Make sure that the language used is fit to be used in a College Magazine.
- c. The articles submitted should have between 700 to 1000 words (about one page)
- d. The font used should be Times New Roman and size 12. The Title of the article needs to be written in Bold.
- e. The articles should be typed in MS Word and need to be submitted as an



attachment to the email while submitting the same.

- f. In case, there are photographs submitted, either as part of an article or as a separate entry, they should be submitted as a separate file and not as part of the Word document or email.
- g. Paintings, Photos, sketches and artwork need to be submitted as JPEG/png files.

3. Notes to Authors:

- a. The College Magazine is a platform provided to the students to showcase/ exhibit their writings/ creativity/ technical skills. Hence, all students should create their own articles/ write ups.
- b. If you cannot avoid taking reference from someone else's work, please ensure you give due credit to the author/owner.
- c. Plagiarism in any form is strictly forbidden. Use your own creativity and intellect. Any material downloaded from the internet will not be accepted whether in whole or in part.

4. Editorial Rights:

- a. All articles will be checked for grammar and spelling errors and may be edited, if the need for the same arises. If an article is found to be too long, as per the word limit or length specified, the Editorial Committee has the right to edit the material.



so as to fit the required word limit/ page length or may ask the author to edit/ rewrite the same.

- b. The Editorial Committee reserves the right to decide on the inclusion of articles for the College Magazine. The decision by the Editorial Committee, in all aspects of content for the Magazine, will be final.

5. General Instructions:

- a. Only ONE article will be accepted from each student.
- b. All contributors are requested to adhere to the guidelines laid out in this Notice.
- c. Write your name, Course, Year and Roll no at the end of your entry/ submission.
- d. Write the article in MS Word and forward the same as an attachment with the email.
- e. Write the Category of your article, your name, Course, Year and Roll No in the subject of the email.
- f. The articles need to be submitted to the given email id by **30<sup>th</sup> December 2022**. Any submissions received after that will not be entertained.