

### Minutes of IQAC Meeting

IQAC meeting was held on 07<sup>th</sup> Feb, 2018 at 2:00 PM in T & P Meeting room. Following members were present:

Prof. J. P. Mishra	Dir. (R & D)	Chairman
Prof. D. P. Agnihotri	DSW	Member
Prof. K. P. Singh	Professor	Member
Prof. N. C. Agarwal	COE	Member
Prof. (Dr.) Nameer-Al-Hasan	Professor	Member
Prof. (Dr.) Ram Raksha Tripathi	Asso. Professor	Member
Prof. Prashant Srivastava	Asso. Professor	Member
Prof. Punit Kumar Singh	Asso. Professor	Member
Prof. K. K. Shukla	Asso. Professor	Member
Prof. (Dr.) Mayank Malviya	Asstt. Professor	Member
Prof. R. K. Singh	CAO, SGI	Member (Management Nominee)
Prof (Dr) Anshuman Srivastava	Dean (R & D)	Co-ordinator

1. The minutes of the meeting dated 31<sup>st</sup> Jan, 2018 were confirmed.
2. Discussion took place regarding procedure and process to be followed for NAAC accreditation. Members shared their views and ideas for the same. Detailed discussion was held on the following points:
  - i) Confirmation of minutes of the meeting dated 31st Jan, 2018.
  - ii) Deliberations on Accreditation procedure and process to be followed as per NAAC manual.
  - iii) Any other point with permission of the Chair.
3. Prof R.K. Singh, the Management Nominee, opined that an exclusive office and a dedicated staff is must for ease of collecting, compiling and maintaining the records.
4. With reference to the detailed discussion on institutional information and profile of the college, Prof R.K. Singh suggested that Prof C.M. Shukla, Dy Registrar, may be assigned the job to examine the information that is already available with us and for remaining information concerned department faculty may be identified in the next meeting.
5. Next IQAC meeting is to be held on 14th Feb, 2018 at 2:15 PM.

Dr Anshuman Srivastava  
Co-ordinator